



**Amendment-1 for "RFP 20/2020-21 dated 08/10/2020 for Supply, Installation and Maintenance of Scanners for Cheque Truncation System under Rate Contract."**

**It is decided to amend the following in respect of the above RFP:**

Sl. No.	Page No.	Section/ Annexure/ Appendix of the RFP	Clause No.	Existing	Amended
a.	11	SECTION B - INTRODUCTION	4.Objective	4.2. The selected bidder will enter into a Contract with the Bank Centrally at DIT Wing, Head Office for supply of various items as per the specifications and Requirements details mentioned in the RFP.	4.2. The selected bidder will enter into a Contract with the Bank Centrally at DIT Wing, Head Office for supply of Scanners for Cheque Truncation System as per the specifications and Requirements details mentioned in the RFP <u>for rate contract period of One Year.</u>
b.	21	SECTION C - DELIVERABLES & SERVICE LEVEL AGREEMENTS (SLAs)	14. Secure Development & Security Compliance to Policies and Process	14.1. All the hardware or required components should be shipped directly from OEM to Bank premises.	14.1. All the hardware or required components should be shipped directly from <u>OEM/SI</u> to Bank premises.
c.	21	SECTION C - DELIVERABLES & SERVICE LEVEL AGREEMENTS (SLAs)	14. Secure Development & Security Compliance to Policies and Process	14.5. The system should be fully compliant with ISO27001 controls	14.5. The system should be fully compliant with ISO 27001 controls/ <u>IEC Standards.</u>
d.	35	Annexure-2	Eligibility Criteria Declaration	<p><b>4. Eligibility Criteria:</b> The Turnover of the Bidder should be minimum Rs.50.00 crores each year during last three (3) financial years (i.e. 2017-18, 2018-19, 2019-2020).</p> <p><u>Documents to be submitted for Eligibility Criteria Compliance:</u> Bidder has to submit copies of audited Balance Sheet for Years 2017-18, 2018-19 and Provisional/ un-audited Balance Sheet for year</p>	<p><b>4. Eligibility Criteria:</b> The Turnover of the Bidder should be minimum Rs.50.00 crores (<u>Rs.25.00 Crores for MSME/Startups</u>) each year during last three (3) financial years (i.e. 2017-18, 2018-19, 2019-2020).</p> <p><u>Documents to be submitted for Eligibility Criteria Compliance:</u> Bidder has to submit copies of audited Balance Sheet for Years 2017-18, 2018-19 and Provisional/ un-audited</p>





				2019-2020]. AND Bidder must produce a certificate from the Company's Chartered Accountant to this effect. The documents certified by Chartered Accountants should mandatorily contain Unique Document Identification Number.	Balance Sheet for year 2019-2020]. AND Bidder must produce a certificate from the Company's Chartered Accountant to this effect. The documents certified by Chartered Accountants should mandatorily contain Unique Document Identification Number.
e.	35	Annexure-2	Eligibility Criteria Declaration	<p><b>6. Eligibility Criteria:</b> The Bidder should have supplied <u>at least 1,000 Scanners for Cheque Truncation System per year</u> to Government Department/ PSU organization/ BFSI / company in India in last three years as on the RFP date.</p> <p><u>Documents to be submitted for Eligibility Criteria Compliance:</u> The Bidder has to provide <u>order copy/reference</u> letter duly confirming the delivery/supply of the scanners for Cheque Truncation System from the organization to this effect.</p>	<p><b>6. Eligibility Criteria:</b> The Bidder should have supplied <u>at least 2000 (1000 for MSME/Startups) Scanners for Cheque Truncation System</u> to Government Department/ PSU organization/ BFSI / company in India during last three years as on the RFP date.</p> <p><u>Documents to be submitted for Eligibility Criteria Compliance:</u> The Bidder has to provide <u>order copy and reference letter</u> duly confirming the delivery/supply of the scanners for Cheque Truncation System from the organization to this effect.</p>



**f. Payment Terms (SECTION C - DELIVERABLES & SERVICE LEVEL AGREEMENTS (SLAs), Clause no.5, Page no.17):**

5.1. Payment will be released after execution of Contract Agreement and the schedule will be as under:

Sl. No.	Payment Stages	% of Payment	Condition/Remarks
a.	Delivery	70%	On delivery of Scanners for Cheque Truncation System and on production of relevant documents.
b.	Installation, configuration & commissioning	20%	After successful installation, configuration & commissioning and acceptance of Scanners for Cheque Truncation System supplied as per Scope of Work and Technical Specifications and on production of relevant documents.
c.	Warranty	10%	After completion of warranty period and after deducting applicable penalties and liquidated damages. Or On Submission of Bank Guarantee for equivalent amount of warranty payment

5.2. Please note that Originals of invoices (plus One Copy) reflecting GSTIN, State Code, HSN Code, State Name, Taxes & Duties, Proof of delivery duly signed by Bank officials of the respective Branch/office and Manufacturer's / Supplier's Warranty Certificate (wherever applicable) should be submitted while claiming payment in respect of orders placed.

5.3. The selected bidder has to submit installation and acceptance reports duly signed by the Bank officials of the respective Branch/offices, while claiming payment. The invoice, installation and acceptance report should contain the product serial number of the items supplied.

5.4. Payments shall be released upon submission of relevant documents as per RFP terms and found in order by the respective offices, who have placed order on the selected bidder.

5.5. Bank will not pay any amount in advance.

5.6. Payment shall be released within 30 days of submission of relevant documents as per RFP terms.

5.7. The Bank shall finalize the Installation and Acceptance format mutually agreed by the selected bidder. The selected bidder shall strictly follow the mutually agreed format and submit the same for each location wise while claiming installation and acceptance payment.

5.8. The payments will be released through NEFT / RTGS after deducting the application LD/Penalty, TDS if any, by centrally by Head Office at Bengaluru and the selected bidder has to provide necessary Bank Details like Account No., Bank's Name with Branch, IFSC Code etc.

**g. SECTION D - BID PROCESS (Page no. 22):**

1.	Clarification to RFP & Pre-Bid queries	9.	Software Version
2.	Pre-Bid Meeting	10.	Documentation
3.	Amendment to Bidding Document	11.	Cost & Currency
4.	Bid System Offer	12.	Erasures or Alterations
5.	Preparation of Bids	13.	Assumptions/Presumptions/Modification
6.	Tender Fee	14.	Submission of Bids
7.	Earnest Money Deposit (EMD)/Bank Guarantee In Lieu Of EMD	15.	Bid opening
8.	Make & Models		

The above mentioned clauses are part and parcel of the RFP. Bidders are requested to refer the following website for the above mentioned clauses [https://www.canarabank.com/User\\_page.aspx?othlink=5/](https://www.canarabank.com/User_page.aspx?othlink=5/).

Now, bidders have the provision to remit Tender Fee and Earnest Money Deposit through online mode to below mentioned account for this RFP:

Account Name : DIT Procurement  
Account No : 0792201002351  
IFSC Code : CNRB0000792

Bidders are requested to clearly mention the Name of the Firm with RFP No. in the Narration field.

**h. Distribution of Purchase Order (SECTION F - OWNERSHIP & AWARDING OF CONTRACT, Clause no. 12, Page no. 27):**


- 12.1. Among all qualified bids, bidder who has quoted lowest Total Cost of Ownership in the Annexure-14 (Bill of material) will be declared as L1 bidder.
- 12.2. The Bidder who has quoted the 2<sup>nd</sup> lowest Total Cost of Ownership in the Annexure-14 (Bill of material) will be declared as L2 bidder.
- 12.3. The Bidder who has quoted the 3<sup>rd</sup> lowest Total Cost of Ownership in the Annexure-14 (Bill of material) will be declared as L3 bidder and so on.
- 12.4. The Bank reserves the right to split the quantities amongst L1 and L2/L3/L4 ..... in proportions of 70:30 provided L2/L3/L4 ..... vendors falling within price band of L1+15% and willing to match each line item wise prices/rates of the L1 Prices and complying the other terms & condition of the RFP in a fair and transparent manner.
- 12.5. Norms for distribution of purchase order is as under:
  - 12.5.1. In case of selection of 2 Bidders, 70% of required quantity will go to L1 and remaining 30% of required quantity will be distributed to the next bidder.

- 12.5.2. First offer for matching the price with L1 will be given to L2 .In case L2 does not agree to match L1 price, then the offer will be extended to L3 and so on.
- 12.5.3. This does not give any right to L2, L3, L4, L5 and other Bidders to demand the distribution of purchase order.
- 12.5.4. The Bank reserves the right to place order on L1 and L2 bidder only irrespective of the fact whether the other bidders i.e. L3 and so on match their price with L1 bidder or not. In the event of L2, L3, L4 etc. are not matching the L1 price the entire quantity for that particular item will be awarded to L1 Vendor for that item.
- 12.5.5. In case the Bank opts to procure 25% additional scanners for cheque truncation system, the orders will be apportioned in the same 70:30 ratio only.
- 12.6. Bank reserves the right to make changes, based on actual requirements, at the time of placing the orders.
- 12.7. Minor deviations in the number of allotments if any, will be accounted for at the appropriate time to ensure equitable distribution.
- 12.8. Bank reserve the rights to negotiate the rates where it deems necessary. In the event a bidder is not able to fulfil the contract, the Bank has right to cancel the order, invoke the Bank guarantee and to distribute the order to the other selected vendor/s.
- 12.9. Bank has the right to cancel the process before awarding any orders at any point of time without assigning any reasons.

All the other Instructions and Terms & Conditions of the above RFP remain unchanged.

Please take note of the above Amendments while submitting your response to the subject RFP.

Date: 22/10/2020  
Place: Bengaluru

  
Deputy General Manager  
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